

**Minutes of the Organizational Meeting of the Board of Education of the
Southington Local School District – January 8, 2025 at 6:00 p.m.
Southington Schools Library**

3313.14 Annual Organizational Meeting

The board of education of each city, exempted village, and local school district shall meet on a day occurring during the first fifteen days of January each year, and shall organize by electing one of its member's president and another vice-president, both of whom shall serve for one year. The treasurer of the board shall canvass the members of the new board no later than December thirty-first to establish the day of the organizational meeting prescribed by this section.

Mr. Pestello, Treasurer, called the Organizational Meeting to order at 6:00 p.m.

Mrs. Dunn nominated Mr. Kelly as President Pro Tem. Being no other nominations, Mr. Pestello announced that nominations were closed.

Mr. Kelly called for a roll call of member:

Mrs. Dunn, Present
Mr. Freeman, Present
Ms. Gibbs, Present
Mr. Gilanyi, Present
Mr. Kelly, Present

The Pledge of Allegiance was led by Mr. Kelly.

ELECTION OF OFFICERS

Office of President

Mrs. Dunn nominated Mr. Kelly for President. Being no other nominations, Mr. Pestello announced that nominations were closed.

Roll Call vote for Mr. Kelly for President:

Mrs. Dunn – Yes
Mr. Freeman – Yes
Ms. Gibbs - Yes
Mr. Gilanyi - Yes
Mr. Kelly – Abstain

Office of Vice-President

Mr. Kelly nominated Mrs. Dunn for Vice-President. Being no other nominations, Mr. Pestello announced that nominations were closed.

Roll Call vote for Mrs. Dunn for Vice-President:

Mrs. Dunn – Abstain
Mr. Freeman – Yes
Ms. Gibbs - Yes
Mr. Gilanyi - Yes
Mr. Kelly – Yes

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Regular Meeting Time (O.R.C. 3313.15)

Ms. Gibbs moved and Mr. Freeman seconded that the Southington Board of Education set the regular meeting of the Southington Board of Education on the second Thursday of each month during calendar year 2025 at 6:00 p.m. in the library with the following exceptions:

Wednesday, February 26, 2025

Thursday, June 26, 2025

No Regular Meeting in the month of July, 2025

Roll Call:

Ayes: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Nays: None

Motion carried

Faithful Performance Bond (O.R.C. 5705.412)

Mr. Gilanyi moved and Mrs. Dunn seconded that the Southington Board of Education set the faithful performance bond for the Superintendent, Treasurer and Board President at \$20,000.

Roll Call:

Ayes: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Nays: None

Motion carried

Board Service Fund (O.R.C. 3315.15)

Mrs. Dunn moved and Ms. Gibbs seconded that the Southington Board of Education establish the appropriation for “Board Service Fund” at \$2,400 for 2025.

Roll Call:

Ayes: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Nays: None

Motion carried

Standing Authorizations

Mr. Gilanyi moved and Mr. Freeman seconded that the Southington Board of Education adopt the following standing authorizations for 2025:

- A. Authorization for the Treasurer to pay all bills as they are presented - within limits of the appropriations resolution, provided funds are available, and when merchandise has been received in good condition – and to report monthly to the Board those bills that were paid.
- B. Authorization for the Treasurer to secure advances on tax settlements from the County Auditor when funds are available and payable to the school district.

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- C. Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
- D. Authorization for the Superintendent and Treasurer to participate in professional meetings and seminars pertaining to the effective operation of the school.
- E. Authorization for the Superintendent to employ such temporary personnel as are needed for emergency situations, such employment's to be presented for approval by the Board at the next regular meeting.
- F. Authorization for the Superintendent to serve as purchasing agent for the school district.
- G. Authorization for the Superintendent to approve payments to various workers for any OHSAA tournaments held in the district with OHSAA guidelines.
- H. Authorization for the Administration to use the legal services of Manchester, Newman and Bennett, Squires, Patton and Boggs, and Day Ketterer, LTD for legal representation as needed.
- I. Authorization for the Superintendent to apply for and sign for all State and Federal Grant Programs.
- J. Authorization for the Superintendent to accept resignations.
- K. Authorization for distribution of Interest Earnings.

General Fund, Nutrition Services Fund, Elementary Library Fund and the Russ Scholarship Investment Fund.
- L. Authorization for use of District Credit Cards.
- M. Authorization for membership in the Ohio School Boards Association (OSBA).
- N. Authorization to pay Minimum Wage – January 1, 2025 - \$10.70.

Roll Call:

Ayes: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Nays: None

Motion carried

Resolution Authorizing The Use Of And Establishing Limits On Open Purchase Orders

Mrs. Dunn moved and Ms. Gibbs seconded that the Southington Board of Education approve the following resolution authorizing the use of and establishing limits on open purchase orders.

RESOLUTION 2025-001

A RESOLUTION AUTHORIZING THE USE OF AND
ESTABLISHING LIMITS ON OPEN PURCHASE ORDERS

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WHEREAS, this School District purchases goods and services each year for which a specific appropriation is made but the precise quantity or type of goods and services is not known at the time of appropriation; and

WHEREAS, the Board of Education is permitted by law to acquire goods and services through the use of an “open purchase order” which is limited to a certain purpose and the money for which is in the treasury or in the process of collection to the credit of a specific line-item appropriation account free from previous and then outstanding obligations or certifications; and

WHEREAS, for such purpose and from such line-item appropriation account, over a period not extending beyond the end of the fiscal year, expenditures may be made, orders for payment issued, and contracts or obligations calling for or requiring the payment of money made and assumed, provided that the aggregate sum of money called for by such expenditures, orders, contracts, and obligations shall not exceed the unencumbered sum in such line-item appropriation account; and

WHEREAS this Board finds, determines and declares that it is necessary and proper to authorize the use of and establish a maximum amount for such open purchase orders;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Southington Local School District, County of Trumbull, State of Ohio, that:

Section 1. Pursuant to Revised Code Section 5705.41(D)(3) this Board hereby authorizes the use of open purchase orders, provided that no such open purchase order **(with the exception of super blanket purchase orders)** shall be in an amount in excess of \$30,000.00 and no such open purchase order shall extend beyond the end of the fiscal year. The Treasurer is authorized to sign and shall sign any open purchase order only after determining that it complies with the limitations contained herein and the expenditures made, orders issued, and contracts or obligations entered into are within the aggregate unencumbered sum of money in the specific line-item appropriation account referenced in the open purchase order.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken in open meetings of this Board or of its committees, and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

Roll Call:

Ayes: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly

Nays: None

Motion carried

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Appointments by the President of the Board

Legislative Liaison: Mrs. Dunn
Athletic Council Liaisons: Mr. Gilanyi and Mr. Freeman
Student Achievement Liaison: Ms. Gibbs
Financial Liaison: Mr. Kelly

Establishment of Committees by the President of the Board

Building and Grounds Committee: Mr. Gilanyi and Mr. Freeman
Safety Committee: Mrs. Dunn
Audit Committee: All Board Members
Records Committee: Mr. Kelly and Mrs. Shari Gilanyi

OSBA Delegate and Alternate – OSBA Capital Conference

Board's delegate: Mr. Kelly
Alternate: Mrs. Dunn

ADJOURNMENT OF ORGANIZATIONAL MEETING

Ms. Gibbs moved and Mrs. Dunn seconded that the Organizational Meeting be adjourned at 6:13 p.m.

Roll Call:

Ayes: Mrs. Dunn, Mr. Freeman, Ms. Gibbs, Mr. Gilanyi, Mr. Kelly
Nays: None

Motion carried

Date Approved:

2/26/25

Signed:

Terry Kelly
Terry Kelly, President

Attest:

Paul J. Pestello
Paul J. Pestello, Treasurer



Southington Local School District

2482 STATE ROUTE 534
SOUTHINGTON, OHIO 44470

Telephone (330) 898-7480
FAX (330) 898-4828

RESOLUTION 2025-001 A RESOLUTION AUTHORIZING THE USE OF AND ESTABLISHING LIMITS ON OPEN PURCHASE ORDERS

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WHEREAS, the Board of Education is permitted by law to acquire goods and services through the use of an "open purchase order" which is limited to a certain purpose and the money for which is in the treasury or in the process of collection to the credit of a specific line-item appropriation account free from previous and then outstanding obligations or certifications; and

WHEREAS, for such purpose and from such line-item appropriation account, over a period not extending beyond the end of the fiscal year, expenditures may be made, orders for payment issued, and contracts or obligations calling for or requiring the payment of money made and assumed, provided that the aggregate sum of money called for by such expenditures, orders, contracts, and obligations shall not exceed the unencumbered sum in such line-item appropriation account; and

WHEREAS this Board finds, determines and declares that it is necessary and proper to authorize the use of and establish a maximum amount for such open purchase orders;

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Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken in open meetings of this Board or of its committees, and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

The above is a true copy of the resolution passed at the January 8, 2025 regular meeting of the Southington Local Board of Education.

Attest.

Treasurer

President, Board of Education

January 8, 2025

Date Signed